

CHITTLEHAMPTON PARISH COUNCIL

Minutes of the virtual meeting held on 15th July 2020 at 7:30 pm

Present: *Parish Cllrs:* Mr M Ives (Chairman), Mr H Hooper, Mrs M Edwards, Mrs R Rawle, Mr P Bradbury, Mrs A Davies, Mrs S Rowe, Mr T Kirby & Mr C Timberlake

Parish Clerk: Mr A Scott

Apologies: *Parish Cllrs:* Mr I Waldron & Mrs P Shallcross

County Cllr: Mr R Edgell

Not present: *District Cllr:* Mr Ray Jenkins

Members of the public: No members of the public were present.

Due to restrictions on public meetings due to the Covid-19 pandemic this meeting was held online as a virtual meeting.

The meeting started at 7:36 pm.

1. Apologies and Declarations of Interest

Apologies were received from Cllr Waldron, Cllr Shallcross and County Cllr Edgell. There were no declarations of interest.

2. Minutes

The draft minutes for the previous parish council meeting on 17th June 2020 were unanimously agreed as a true record.

3. Clerk's Update

The clerk explained that as a result of the restrictions in place due to the Covid-19 pandemic there was, once again, little to report.

There has been no further information received regarding the concerns the parish council has reported about traffic at Umberleigh, both on the B3227 and on the A377.

The school warning lights have now been put in place although it is not clear if they are actually operational yet.

Councillors reported that workmen had been seen in the car park at Umberleigh Railway Station that day so work on the changes to the car park may have started.

Action regarding the pruning of the tree by the village stocks and the replacement of trees on the boundary of the playing field remains on hold until a suitable time of year.

The clerk shared with councillors a letter that had been received seeking the support of the parish council in a request to reduce a speed limit at Clapworthy Mill on the B3226 from 40 mph to 30 mph. Councillors agreed that the council would support such a proposal.

4. Annual Governance and Accountability Return (AGAR)

The clerk talked councillors through the various documents prepared for this year's AGAR. Councillors unanimously approved the Annual Governance Statement before also approving the Statement of Accounts and the Certificate of Exemption.

5. Play Area

Councillors agreed that work on this will resume after restrictions in place because of the coronavirus pandemic have been removed and things have returned more to normal. Councillors agreed that a proper weatherproof sign should be purchased to inform visitors that the playground is closed due to it being unsafe.

6. Rowan Cottage

The Chair updated councillors that the owner of a neighbouring property has approached him to say that he may have to take his own legal action regarding the property.

7. Approve Schedule of Payments

After a discussion about the upcoming contribution towards the church's costs in regard to the payment of the green bin permit, councillors approved the schedule of payments below:

Payments made 18/06/20 – 15/07/20:

Chittlehampton Village Hall	Donation	£ 400.00
Umberleigh Village Hall	Donation	£ 400.00
Chittle'n Methodists' Hall	Donation	£ 125.00
Mr C Timberlake	Grass cutting Mar-Jun 2020	£ 376.00
DALC	Membership renewal	£ 213.45
Zoom	Web meeting subscription	£ 14.39
Mr A Scott	Wages & expenses	£ 310.67
HMRC	Income Tax	£ 72.00

Upcoming payments:

Public Works Loan		£ 283.74
Mrs C Henderson-Begg	Green bin permit	£ 36.00

Payments received:

Interest		£ 0.04
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Statement of Accounts as at 15th July 2020

Balance of Current a/c	£6,145.27
Balance of Reserve a/c	£4,446.88
Total Balance	£10,592.15

8. District and County Councillors' Reports

In the absence of the District and County Councillors there were no reports from them although both councillors had previously stated that they would be happy to help on any matters on which they may be in a position to advise or assist.

9. Items for information only

Councillor Rowe raised the matter of the dog waste bin having been inappropriately repositioned due to a moving of the fence by a footpath at Umberleigh. The clerk explained that he has written to those with responsibility for footpaths regarding this but that he has not heard back about this beyond an acknowledgement of receipt. Cllr Rowe offered to contact the farmer about moving it to a more suitable location.

10. Date of the next Parish Council meeting

The next meeting will be another virtual meeting, at 7:30 pm on 9th September 2020.

This evening's meeting ended at 8:09 pm.

These minutes are draft until they are agreed at the next meeting.