

**MINUTES OF THE ANNUAL MEETING OF THE PARISH  
COUNCIL OF  
LITTLE OUSEBURN, KIRBY HALL & THORPE UNDERWOOD  
held in the Village Hall  
on Thursday 20<sup>th</sup> May 2021 at 7.30pm**

Present: Cllrs. Doug Smith, Caroline Bligh, Nicholas Orr. County Cllr. Andy Paraskos. Amanda Kennerley (clerk)

21/11 **To elect the Chairman** of the Council and receive the Chairman's Declaration of Acceptance of Office. It was approved that Doug Smith be re-elected as Chairman for the coming year. Declaration signed

21/12 **To elect the Vice Chairman** and to receive the Vice Chairman's Declaration of Acceptance of Office. It was approved that Russ Harrison be re-elected as Vice-Chairman for the coming year.

21/13 To receive apologies for absence; Cllr. Russ Harrison, District Cllr. Ann Myatt

21/14 To receive declarations of disclosable pecuniary interest (not previously declared) on any matters of business. None

21/15 To approve the minutes of the meeting held on January 21st, 2021. Approved and signed as a correct record.

21/16 Public Participation: We aim to allow approximately 15 minutes for comments and questions. Standing orders are suspended for this item. None present

21/17 Planning –

a) To note decisions made by LOPC and HBC since last meeting:

**21/00510/FUL** Erection of building for home gym and permanent pump room for water supply borehole, The Cabin, Thorpe Underwood YO26 9ST for Mrs M McCaffrey – LOPC - NO OBJECTIONS. HBC – PERMISSION GRANTED

**21/00285/FUL** Application of render to all external brickwork, The Sycamores, 94 Main Street YO26 9TG for Mr A Barnsdale – LOPC -NO OBJECTIONS. HBC - APPROVED

**21/00564/FUL** Erection of single storey garage extension, Typsey Cottage, Main Street YO26 9TD for Mr P Melling – LOPC - NO OBJECTIONS. HBC – GRANT PERMISSION

b) To note decisions made by HBC since last meeting:

**20/04311/FUL** Erection of first floor extension above garage and 1 single storey extension, The Sycamores, 94 Main Street YO26 9TG for Mr Barnsdale – APPLICATION WITHDRAWN

**20/03556/DVCON** Variations of condition 2 to allow amendments to single storey extension and orangery to replace existing conservatory or PP 16/02279/FUL. Conversion of outbuilding to form annex. Single storey extension, garage and hardstanding. Carlton Farm, Nun Monkton YO26 8EJ Mr and Mrs Wheelhouse – PERMISSION GRANTED

**20/04157/FUL** Proposed timber framed/clad double garage, The Nook, Tippetts Lane, Thorpe Underwood YO26 9ST for Mr and Mrs Powell – APPROVED

**20/04594/FUL** Erection single storey building for food preparation and staff changing facilities. QE College, YO26 9SS – PERMISSION GRANTED

**20/02768/FUL** Conversion of existing Public House into 3 dwellings (1 x semi-detached and a 2-x apartment) and 2 detached houses with garages in the car park. Green Tree, YO26 9TJ for Mr M Caveney – APPROVED

c) To consider at the meeting: None

21/18 To approve the Risk Assessment (Chairman to sign) Approved and signed

21/19 To review the Council Asset Register. Approved.

It was noted that the noticeboards on Main Street and at Kirby Hall were in need of maintenance. Clerk to ask Farm and Land Services if this was something they could do, otherwise source a local handyman.

It was also noted that the planter on the Green needed to be kept stocked with flowers throughout the year. It was approved to ask Fiona Sleight if this was something she would be prepared to undertake for the PC with stock remuneration.

**Finance:**

21/20 To note that LOPC is exempt from external audit for 2020/21. Noted. LOPC is exempt from external audit for the year 2020-21 as its annual turnover does not exceed £25,000

21/21 To approve Annual Governance Statement 2020/21 of the Annual Governance and Accountability Return 2020/21. Approved and signed accordingly

21/22 To approve Accounting Statements 2020/21 of the Annual Governance and Accountability Return 2020/21. Approved and signed accordingly

21/23 To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) and the Transparency Code for Smaller Authorities. Approved

21/23 a) To note the Annual Audit Report for 2020/21 of the Annual Governance Accountability return 2020/21. Noted. No actions required.

21/24 a) The current financial statement was circulated prior to the meeting. As of 14<sup>th</sup> May, there is £6236.04 in the current account and £2450.88 jointly in the reserve accounts. Accounts for payment: Insurance renewal (year 2 of a 3-year contract). £341.20, Internal Auditor (John Gawthrop) £50

b) The first attempt to change to internet banking was unsuccessful. The clerk will try again once the Parish Council can meet in person. A direct debit has been set up for Data Protection.

c) To approve to appoint Ruth Bramley Accountancy services @ £60pa to take over the clerks PAYE payroll as previous company has ceased trading. The clerk had obtained 3 quotes and this was the cheapest. Approved

d) Easily (website) admitted they had overcharged for the website and refunded the clerk £15. The clerk will deduct this off any future expenses submitted. A domain charge for £7.50 had been received and not claimed for.

e) To approve to consolidate the two reserve accounts into one (both 0.01% interest rate) Approved.

f) Clerk's salary review – Approved. NALC salary scale SCP14 from April 1<sup>st</sup> 2021

21/25 To approve to adopt the New Code of Conduct as approved by LGA and HBC - Approved

21/26 Clerk's notes (need no approval)

1. Easily website costs have increased to approx. £97pa. However, as this is still cheaper than most other website platforms (and they had undercharged the PC for two years), no further action was taken.
2. Missing village sign on approach from Great Ouseburn was reported. This was promised from highways when the village gates were erected. – Clerk to contact Highways and request it be erected at the start of the parish boundary, after boat lane and before the bridge
3. Bluebell bulbs requested for Autumn from HBC
4. Blocked gully and flooded road between Ousegill Beck and Boat Lane was eventually cleared. LOPC reported the poor road surface that had arisen from all the water.
5. A group of villagers are organising a Community Speed Watch due to concerns regarding speeding through the village. LOPC sent their support to this venture and contacted the police who intend to ensure the speed camera can be situated in the village on a more regular basis.
6. Local Government reorganisation consultation closed 19<sup>th</sup> April
7. There has been an unfortunate increase in the amount of dog waste that has been left on paths and verges in the village. The clerk had reported the matter to the dog warden at HBC who promised to do a regular trip through the village. A request was sent to dog owners via the residents' email service with a reminder that it is an offence. Unfortunately, even if the PC bought more litter bins themselves, HBC will not empty them. County Cllr. Andy Paraskos confirmed there is to be a review into litter bin collections with possibly a wheelie bin style introduced to increase capacity.
8. Potholes were reported on Main Street and Back Lane.

9. Back Lane was resurfaced on 6<sup>th</sup> April. LOPC wrote to Highways to ask why this road was chosen rather than Main Street, which is in greater need of repair.
10. Finial replaced on Village Gates
11. Broken stile reported on Moor Farm track (subsequently repaired)
12. HBC hadn't emptied the bins in the village for over three weeks. Reported by LOPC and Village Hall.
13. LOPC reported a possible breach of the environmental protection laws – dumping of soil behind The Fisheries, Thorpe Underwood.

21/27 To note correspondence received and circulated by the clerk.

1. Bulletins and updates from HBC and NYCC
2. Coronavirus information from HBC, NYCC and various others. All forwarded to residents' email.
3. A virtual public inquiry into proposed increased toll charges on Aldwark bridge will take place 22<sup>nd</sup> June with a pre-inquiry meeting on 28<sup>th</sup> April
4. Various road closures circulated residents' email
5. Meeting of Selby and Ainsty ACC 9<sup>th</sup> April
6. Queen's award for voluntary service – circulated on residents' email

21/28 The next meeting will be on Thursday 12<sup>th</sup> August at 7.30pm in the village hall