

**MINUTES OF THE ANNUAL MEETING OF THE PARISH
COUNCIL OF
LITTLE OUSEBURN, KIRBY HALL & THORPE UNDERWOOD
held on 23rd May 2022 in the village hall,
following the
Annual Parish Meeting at 7pm**

Prior to commencement of the formal meeting, councillors present signed their Declaration of Acceptance of office

Present: Cllrs. D Smith (Chairman), N Orr, J Nellist, C Bligh. A Kennerley (clerk) County Cllr. A Warneken, one member of the public

22/13 **To elect the Chairman** of the Council and receive the Chairman's Declaration of Acceptance of Office. It was approved that Doug Smith be re-elected as Chairman for the coming year. Declaration signed.

22/15 To approve to co-opt Russ Harrison on to the parish council as representative of Kirby Hall. Approved. (Taken out of sequence, in order to re-elect him in 22/14).

22/14 **To elect the Vice Chairman** and to receive the Vice Chairman's Declaration of Acceptance of Office. It was approved that Russ Harrison be re-elected as Vice-Chairman for the coming year.

22/16 To receive apologies for absence: Cllr. R Harrison, District Cllr. Ann Myatt

22/17 To receive declarations of disclosable pecuniary interest (not previously declared) on any matters of business. Cllr. C Bligh 22/21 b) 22/01641/PBR (own property). Cllr Bligh not permitted to comment or vote on this item

22/18 To approve the minutes of the meeting held on February 10th: These were approved and signed as a correct record.

22/19 Public Participation: We aim to allow approximately 15 minutes for comments and questions. Standing orders are suspended for this item. The proposed conversion of agricultural building to form a dwelling at Spring Garth, Back Lane was explained by the owner.

22/20

Finance:

- a) To note that LOPC is exempt from External Audit for 2021-22. Noted. LOPC is exempt from external audit for the year 2021-22 as its annual turnover does not exceed £25,000
- b) To note the Annual Audit Report for 2021-22 of the Annual Governance Accountability return. Noted.
- c) To approve the Annual Governance Statement 2021-22 of the Annual Governance and Accountability Return. Approved and signed accordingly
- d) To approve the Accounting Statements 2021-22 of the Annual Governance and Accountability Return. Approved and signed accordingly.
- e) To approve the publication of documents required by Accounts and Audit Regulations (2015), the Local Audit (Smaller Authorities) Regulations and the Transparency Code for Smaller Authorities. Approved.
- f) The current financial statement was circulated prior to the meeting. There is £7119.33 in the current account and £2451.12 in the HSBC reserve account (still to be switched). Accounts to pay: PAYE accounting £60, Internal Audit £50, Insurance £341.20
- g) To approve the Council Insurance Policy renewal. Approved (year 3 of a 3-year contract)
- h) To approve the Risk Assessment (Chairman to sign) Approved
- i) To review the Council Asset Register. There was a question of ownership of the bench by Boat Lane. It was approved to check records but leave off the register for now.
- j) LOPC have switched banking to NatWest from HSB. The next stage is to register for online banking.
- k) Staff appraisal: It was approved that the clerk's hours be increased to 4 hrs/pw week, backdated to April 1st

22/21 Planning –

a) To note decisions made by LOPC and, highlighted in red, by HBC since last meeting:

21/04115/COU Retrospective application for the change of use of an agricultural building to B2 (General Industrial) use. Spacey House Farm, Frank Lane, Nun Monkton YO26 8EJ for Mr Walmsley – **PERMISSION GRANTED BY HBC**

21/05118/FUL Demolition of part of single-storey extension and erection of single-storey extension and rear dormer extension, conversion of loft and alterations to fenestration. Lilac Cottage Main Street YO26 9TG for Mr B Hogg & Ms J Pacey – NO OBJECTIONS

21/05517/COU Change of use from classrooms to main reception, waiting room and shop, QE College, YO26 9SS for Amy Martin – **PERMISSION GRANTED BY HBC**

22/00457/FUL Alterations and refurbishment including render to front elevation, replacement of all external windows and doors, glass lantern to rear dining room, additional second floor window, rear single storey porch and conversion of loft to form additional bedroom. Hollycroft Main Street, YO26 9TD for Mr Christophe Gitton – NO OBJECTIONS, **PERMISSION GRANTED BY HBC**

21/04276/FUL Demolition of former public house and erection of 4 dwellings with associated parking. Green Tree Inn, Moor Lane YO26 9TJ APPLICANT: EMADI – **PERMISSION GRANTED BY HBC**

21/00285/FUL Application of render to all external brickwork, The Sycamores, 94 Main Street YO26 9TG for Mr A Barnsdale – LOPC -NO OBJECTIONS. HBC - APPROVED

21/00564/FUL Erection of single storey garage extension, Typsey Cottage, Main Street YO26 9TD for Mr P Melling – LOPC - NO OBJECTIONS. HBC – GRANT PERMISSION

22/00032/FUL Erection single bungalow & demolition of outbuildings, Fair View YO26 9TD for Mr M Gudgeon – **PERMISSION REFUSED BY HBC**

21/05546/FUL Detached Forest lodge facility for provision of education, QE College, YO26 9SS for Amy Martin – **PERMISSION GRANTED BY HBC**

22/01512/FUL Proposed erection of detached garage and storage area. Spring Garth Back Lane, YO26 9TH for Mrs C Bligh – NO OBJECTIONS

b) To consider at the meeting:

22/01641/PBR Prior notification for conversion of agricultural building to form one dwelling. Spring Garth Back Lane, YO26 9TH for Mrs C Bligh – NO OBJECTIONS

22/01842/CON Demolition of garden wall over 2 metres in height within Little Ouseburn conservation area. The Old Vicarage Main Street, YO26 9TD for Mr M Finn – NO OBJECTIONS

22/22 To consider a future location for the bench that has been removed from outside the Village Hall. It was agreed that outside the village hall was the best position for the bench, there already being one on the Green. It could be orientated to overlook the car park, yet still be useful for walkers and those attending functions at the hall. Clerk to contact the village hall committee with this suggestion.

22/23 Update on the Platinum Jubilee celebrations. A request for a £250 grant to go towards a memorial tree from HBC was successful. The PC needs to decide which species of tree and location on the Village Green outside Broomfield Cottages. Bunting has been provided by HBC. Clerk asked to contact Thorpe Trees regarding the species of tree. There is to be a coffee morning from 10am to 12 noon on 4th June in the village hall, with plant, cake and book stalls plus a raffle. A “bring your own picnic” has then been arranged from 4pm on the Green.

22/24 Village sign – NY Highways has finally approved the sign and location. The PC needs to agree upon installation and delivery. Cllr. Nellist agreed to contact the responsible person at Highways regarding installation by his company free of charge. The PC thanked him for this generous offer and it was approved that the clerk arrange delivery to Cllr. Nellist’s own address.

22/25 To consider a Community Speed Watch. The data obtained from a speed data logger, (requested by LOPC) during a period of 7 days in March, indicated a mean (average) speed of 31/32 mph and an 85th%ile of 37/37 mph. This qualifies the village for a CSW, which necessitates village assistance. County Cllr. Warneken agreed that organising a CSW would help NYCC and the police to see that the whole community was keen to prevent speeding through the village. In addition, being caught on the CSW cameras can result in a fixed penalty notice by police for drivers if you are caught. Clerk to ask for volunteers through the village email.

22/26 Clerk’s notes (need no approval)

1. A van damaged Fishponds bridge 9th March and the incident was reported to NYCC as the bridge was in need of repair. Clerk to resend request and include County Cllr. Warneken in correspondence.
2. HBC has not removed the bins outside the church and Fishponds bridge. They will not be replaced as new wheelie bin style bins are being introduced, which have a larger capacity and can be emptied during the normal bin collection. Clerk to contact HBC again and ask this area to be put on a priority list as there are no bins from the village hall in Little Ouseburn to Great Ouseburn.
3. Missing 30mph sign on one of the village gates was reported. Clerk to report once more.
4. Little Ouseburn Open gardens has been postponed until 2023
5. The footbridge over Sally Beck was blocked and damaged by a fallen tree. This was reported to NYCC and the tree has been removed. Some of the supports on the bridge to be replaced by NYCC

22/27 To note correspondence received and circulated by the clerk.

1. Bulletins and updates from HBC and NYCC
2. 20's Plenty updates circulated
3. RAF Linton on Ouse proposal for asylum seekers

A visit to the Allerton Waste Recovery Park has been provisionally organised for 22nd September.

22/28 To confirm the date and time of the next meeting: 15th September at 7.30pm in the village hall

DRAFT