

ambiances

| RÉSEAU INTERNATIONAL
INTERNATIONAL NETWORK |

Ambiances, Alloaesthesia: Senses, Inventions, Worlds.

4th International Congress on Ambiances.

GUIDE FOR AUTHORS

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General indications

The chapter in MS-Word .docx format shall be written following the provided template. The file's name should contain the ID of the proposal provided in the e-mail you received, the author's name and the number of the paper version (e.g. 103_Name_v1.docx).

It is required that manuscripts submitted meet international English language standards (American or British usage is accepted, but not a mixture of these) to be considered for final publication. Please note that submitting proofread material is mandatory. Technical terms should be explained. Acronyms should be written out at their first appearance.

Size of the document - Number of characters

The papers should not exceed 18'000 characters spaces included, the number of pages of the final print version of the book depends on this. These 18'000 characters include abstract, keywords and bibliography.

/! 18'000 characters correspond to a text completely free of illustrations or tables.

If you wish to insert images or tables, please note that they imply the following reduction of the total number of characters of your chapter:

- Illustration occupying $\frac{1}{2}$ of a page = 1,500 characters spaces included,
- Illustration occupying $\frac{1}{2}$ of a page = 2,200 characters spaces included,

- Whole page illustration = 4,000 characters spaces included.

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Chapter must be written following the template provided. Thank you for using Ambiances2020-Template.docx file (feel free to write directly this document, to ease the process).

The template uses Calibri font. It provides pre-formatted styles for the titles, abstract, figures, captions, footnotes and so on. Please write your paper using these styles without modification or addition. The main body of the text should be written using ‘Text’ (or ‘Normal’) style. It is possible to highlight text by putting it in italics, however, please use italics sparingly. Please do not bold or underline text. Thank you for writing your titles using these styles:

- *Main title of the chapter*: use ‘Amb2020 - Main Title’ Style
- *Subhead of the main title of the chapter*: use ‘Amb2020 - Main title subhead’ Style
- *Main section in the text*: use ‘Amb2020 - Main section’ Style
- *Subsection in the text*: use ‘Amb2020 – Subsection’ Style
- *References*: use ‘Amb2020 - Main section’ Style

Punctuation

BEFORE THE SIGN	THE SIGN	AFTER THE SIGN
no space	comma ,	space
no space	period .	space
no space	colon :	space
no space	semi-colon ;	space
no space	question mark ?	space
no space	dots ...	space
no space	exclamation mark !	space
space	opening bracket (no space
no space	closing bracket)	space

space	opening inverted comma “	no space
no space	closing inverted comma ”	space
	bulleted list ▪ bullet point	

Footnotes

Footnotes might be used to clarify the text¹. Do not use footnotes for citations of references, except for a reference to a URL.

Citations and References

References should follow the referencing style used by the Chicago Manual of Style 17th edition, which is available in most citation managers (e.g. [Zotero](#) freeware). Please use a footnote to refer to a URL².

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Tables and figures should be placed close after their first reference in the text. All figures and tables should be numbered with Arabic numerals. Table headings and figure captions should be centred below the tables and figures.

	<i>City</i>	<i>Population</i>	<i>Country</i>
1	Shanghai	17,836,133	China
2	Karachi	12,991,000	Pakistan
3	Istanbul	12,946,730	Turkey
4	Mumbai	12,478,447	India
5	Beijing	11,716,000	China
6	Moscow	11,551,930	Russia
7	São Paulo	11,316,149	Brazil
8	Tianjin	11,090,314	China
9	Guangzhou	11,070,654	China
10	Delhi	11,007,835	India

Table 1. Title, author, date

1. Please, make a spare use of footnotes.
2. <http://ambiances2012.sciencesconf.org>

You can insert the pictures in the MS-Word file, making sure that you have the right to use and reproduce them. Please also provide your images as a separate file, titled in the following format: ID_Name_ImageXX.jpg (or png). Pictures should have correct dimensions and a 300 dpi resolution at least. The paper version will be printed in black and white.



Figure 1. Title, author, date

The proceedings will be printed in black and white. Make sure the figures and pictures are clearly legible in black and white printing. Please avoid making references to colour in the figures within your text. You may nevertheless provide colour illustrations, as the electronic version of the proceedings will be in colour.

Acknowledgments

It is possible to insert acknowledgements if you wish to. Acknowledgments should appear right before the references heading.

References

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Book

Chion, Michel. *Film, a Sound Art*. Film and Culture. New York ; Chichester: Columbia University Press, 2009.

Chapter in a book

Hui, Allison. "Enthusiasm." In *The Routledge Handbook of Mobilities*, edited by Peter Adey, David Bissell, Kevin Hannam, Peter Merriman, and Mimi Sheller, 172–81. Routledge Handbooks. London: Routledge, 2014.

Article in a Journal (print or online)

Ebbensgaard, Casper Laing. "Making Sense of Diodes and Sodium: Vision, Visuality and the Everyday Experience of Infrastructural Change." *Geoforum* 103 (July 1, 2019): 95–104. <https://doi.org/10.1016/j.geoforum.2019.04.009>.

Research reports, Theses and Dissertations

RATP. *Écologie Des Transports Urbains. Actes Du Séminaire. 1ère Partie*. Rapport de Recherche N°85, RATP- Département Développement Prospective. Paris: RATP, 1993.

Website

"Research | TransLAB - Media Arts and Technology." Accessed May 6, 2020. <http://translab.mat.ucsb.edu/>.