

**MINUTES OF THE ANNUAL MEETING OF THE PARISH
COUNCIL OF
LITTLE OUSEBURN, KIRBY HALL & THORPE UNDERWOOD
held on 2nd May 2019**

(following the Annual Parish Meeting at 7.30pm)

Present: Cllrs. Doug Smith, Nicholas Orr, Caroline Bligh. District Cllr. Ann Myatt. Amanda Kennerley (clerk)

19/15 **To elect the Chairman** of the Council and receive the Chairman's Declaration of Acceptance of Office. It was approved that Doug Smith be re-elected as Chairman for the coming year and the declaration was signed.

19/16 **To elect the Vice Chairman** and to receive the Vice Chairman's Declaration of Acceptance of Office. It was approved that Russ Harrison be re-elected as Vice Chairman for the coming year.

19/17 To receive apologies for absence – Russ Harrison (work) Approved.

19/18 To receive declarations of disclosable pecuniary interest (not previously declared) on any matters of business. None

19/19 To approve the minutes of the meeting held on January 10th, 2019 - Approved and signed as a correct record.

19/20 Public Participation: We aim to allow approximately 15 minutes for comments and questions. Standing orders are suspended for this item. None present

19/21 Planning –

a) To note decisions made by LOPC since last meeting:

19/00261/TPO Crown lift and lateral reduction 1 Manor Court for Mr Mackintosh – No Objections

19/00600/FUL Erection of ancillary building, The Cabin, Tippetts Lane for Mrs McCaffrey – Object

19/00724/FUL Variation on materials used, erection of storage building QEC – Support

19/01237/PBR Conversion of agricultural building to form 1 dwelling, Moss Hill Lane for Mr R Taylor – No Objections.

LOPC also approved to object to 19/01033/OUTMAJ 63 dwellings at Green Hammerton for The Merrington Estate using the same criteria as Keep the Hammertons Green Group.

b) To note decisions made by HBC since last meeting:

18/04481/FUL Erection of shed as commercial bottling factory, TU Water Meadows for Mr A. Clayton – Approved.

19/00261/TPO Crown lift and lateral reduction 1 Manor Court for Mr Mackintosh – Approved

19/00007/REFTPO – appeal pending by QEC regarding felling of pine and beech trees.

19/00600/FUL Erection of ancillary building, The Cabin, Tippetts Lane for Mrs McCaffrey – Approved with conditions esp. regarding usage.

19/00724/FUL Variation on materials used, erection of storage building QEC – Support

c) To consider at the meeting: None

19/22 **To approve the Risk Assessment** (Chairman to sign) Approved and signed.

19/23 **To review the Council Asset Register** Approved

19/24 To review the Council insurance policy and renew. It was approved to insure with Inspire through Came and Company brokers.

19/25 To approve an appendix to LOPC Standing Orders: "The power to take a decision on behalf of the Parish Council on planning applications that come between meetings is delegated to the clerk, taking into account all individual decisions of the parish councillors". Approved

Finance:

19/26 To approve that LOPC is exempt from external audit for 2018/19 – Approved. LOPC is exempt from external audit for the year 2018/19 as its annual turn-over does not exceed £25,000

19/27 To approve Annual Governance Statement on page 5 of the Annual return (AGAR). Approved and signed accordingly.

19/28 To approve Accounting Statement on page 6 of the Annual Return (AGAR). Approved and signed accordingly.

19/29 To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit Regulations 2015 And Transparency Code (smaller authorities). Approved.

19/30 To approve to appoint John Gawthrop as the Internal Auditor. Approved – clerk to action

19/31 To receive current financial statement and to agree accounts for payment. Current Financial Statement received. Accounts paid: Data Protection £40, Insurance £344.74, Clerk's wages £425.58, PAYE £37.

18/32 Clerk's notes (need no approval)

1. Clerk still trying to ascertain cost of website for 2020 and disputing high cost this year (£89)
2. Repair of road surface plus markings on Mani Street/B6265 – Highways to patch the whole of Main Street from the junction with the B6265 to the junction with Church Lane in the 19/20 financial year and then surface dress the following financial year. Date to be confirmed.
3. Following report by resident, slippery surface of Fishponds Footbridge reported to NYCC
4. Bluebell bulbs requested following annual offer from HBC
5. Village gates installed on B6265. LOPC wish to thank County Cllr. Andy Paraskos for the locality budget grant which helped make this possible.
6. Update on new Fishponds Bridge: details given by GOPC but no date as yet arranged.
7. Change to PC information on HBC website. LOPC website updated accordingly
8. Confirmation £33.70 will be given by NYCC towards urban grass cutting 2019/20
9. Despite emails initially to the contrary, HBC agreed to pay £123.89 for litter picking 2018/19. Clerk confirmed LOPC wished to continue the scheme 2019/20
10. 30mph restrictions to be put in place through the village with new signage. It was not possible to extend this as far as the new gates, unfortunately. It transpired that a traffic regulation order was not actually in place in the village.
11. Severe pothole Main Street YO26 8TD reported, with picture.

18/33 To note correspondence received and circulated by the clerk.

1. January update from Julia Mulligan - North Yorkshire Police, Fire and Crime Commissioner
2. Score Ray Beck handrail repaired.
3. HBC Parish Consultation meeting 19th March, Whixley Village Hall. Apologies given
4. YLCA invitation to re-join for a trial period
5. Invite to Little Ouseburn Playpark opening event 16th March at 2pm
6. Allerton Waste Recovery Park newsletters Q1 and Q2. Interest in a site visit in future.
7. NYCC Selby and Ainsty Committee meeting 29th March. Apologies given.
8. External Auditor, PJ Littlejohn – details of procedures year end.

18/34 To confirm the dates and times of ordinary meetings of the Council for the forthcoming year – 1st August, 7th November, 6th February 2020, 7th May 2020