

**MINUTES OF THE ANNUAL MEETING OF THE PARISH  
COUNCIL OF  
LITTLE OUSEBURN, KIRBY HALL & THORPE UNDERWOOD  
held on Thursday 16<sup>th</sup> July 2020  
an on-line meeting via Zoom**

Present: Doug Smith, Russ Harrison, Caroline Bligh, County Cllr. Andy Paraskos, Amanda Kennerley (clerk)

20/12 **To elect the Chairman** of the Council and receive the Chairman's Declaration of Acceptance of Office. It was approved that Doug Smith be re-elected as Chairman for the coming year. Declaration to be signed.

20/13 **To elect the Vice Chairman** and to receive the Vice Chairman's Declaration of Acceptance of Office. It was approved that Russ Harrison be re-elected as Vice Chairman for the coming year.

20/14 To receive apologies for absence – Nicholas Orr (work – approved)

20/15 To receive declarations of disclosable pecuniary interest (not previously declared) on any matters of business. None

20/16 To approve the minutes of the meeting held on February 3rd, 2020. Approved and signed as a correct record.

20/17 Public Participation: We aim to allow approximately 15 minutes for comments and questions. Standing orders are suspended for this item. County Cllr. Andy Paraskos said plans had been muted in the future for devolution in the region, creating a metro mayor in Harrogate and a super authority covering York and North Yorkshire.

20/18 Planning –

a) To note decisions made by LOPC since last meeting:

**19/04898/FUL** reduction roof height agricultural building, replacement garage and storage, Thorpe Grange YO26 9SR- NO OBJECTIONS

**20/00413/FUL** 2 and single storey extension 3 Broomfield Cottages, YO26 9TE – SUPPORT APPLICATION

b) To note decisions made by HBC since last meeting:

**20/00413/FUL** 2 and single storey extension 3 Broomfield Cottages, YO26 9TE – GRANT PERMISSION

**19/04828/FUL** Various extensions to LO Village Hall YO26 9TD – GRANT PERMISSION

**20/00019/PR15** Erection of banner QEC YO26 9SS Retrospective permission REFUSED

**20/00066/BRPC15** Treetops, Main Street. Upper floor window not obscure glazed. NO PLANNING BREACH

Also **C6/19/00988/CMA** Permission granted by NYCC for the continuation of waste disposal at Allerton Park Landfill.

c) To consider at the meeting: None

20/19 To approve the Risk Assessment. Approved (Chairman to sign at next physical meeting)

20/20 To review the Council Asset Register. Approved

20/21 To confirm the Council insurance policy renewal. It had been approved to insure with Pen through Came and Company brokers on a 3-year long term agreement.

**Finance:**

20/22 To approve that LOPC is exempt from external audit for 2019/20. Approved. LOPC is exempt from external audit for the year 2018/19 as its annual turn-over does not exceed £25,000

20/23 To note the Annual Internal Audit Report for 2019/20 included at page 4 of the Annual Governance and Accountability Return 2019/20. Noted – no actions required.

20/24 To approve Section 1 - Annual Governance Statement 2019/20 on page 5 of the Annual Governance and Accountability Return 2019/20. Approved and signed accordingly.

20/25 To approve Section 2 - Accounting Statements 2019/20 on page 6 of the Annual Governance and Accountability Return 2019/2020 Approved and signed accordingly.

20/26 To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, [SI 2020/404 The Accounts and Audit \(Coronavirus\) \(Amendment\) Regulations 2020](#) and the Transparency Code for Smaller Authorities. Approved.

20/27 Current financial statement received. Accounts paid since last meeting: Data protection £40, Insurance £341.20, Clerks wages + website domain costs £470.08, Grass Cutting £158.40.  
Account to pay: Internal Auditor £50

20/28 PFCC – To consider a possible bid for the AJ1 Project Road Safety Fund - £190,000 to be invested in road safety projects. The village gates had made a great improvement to speeds, especially along the B6265.

20/29 Clerk's notes (need no approval)

1. 3 potholes outside 98 Main Street reported to highways
2. Missing front panel of lamppost by noticeboard reported to highways and replaced.
3. Snowdrop bulbs requested for Autumn from HBC
4. HDLP: Receipt of Planning Inspectors report
5. Coronavirus information from HBC, NYCC and various others. All forwarded to residents' email.
6. Farm and Land services to cut The Green whilst HBC are using workmen for bin collection.
7. NYCC B6265 Aldborough to Green Hammerton carriageway patching. Forwarded to residents' email
8. New Public Footpath sign opposite Village Hall reported to NYCC as being situated on the other side of the gate.
9. 3-way traffic lights on B6265 junction questioned to Highways. Y water leak.

20/30 To note correspondence received and circulated by the clerk.

1. Bulletins and updates from HBC, NYCC and County Cllr. Andy Paraskos regarding Covid-19
2. Harrogate District Community Infrastructure Levy Charging Schedule - Receipt of Examiners Report

20/31 To confirm the dates and times of meetings of the Council for the forthcoming year. It was hoped to hold the next meeting in the village hall end September/ October depending on Covid-19 Pandemic.

Amanda Kennerley (clerk) [ClerkLO@hotmail.co.uk](mailto:ClerkLO@hotmail.co.uk), tel. 07786482313