

Little Ouseburn, Kirby Hall and Thorpe Underwood Parish Council

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**Notice of the ANNUAL MEETING OF THE PARISH COUNCIL held at the Little Ouseburn Village Hall on Thursday 12th July 2018 at 7.30p.m.
Press & Public are invited to attend.**

Prior to commencement of the formal meeting, councillors will complete their Declaration of Acceptance of office

AGENDA

18/01 **To elect the Chairman** of the Council and receive the Chairman's Declaration of Acceptance of Office.

18/02 **To elect the Vice Chairman** and to receive the Vice Chairman's Declaration of Acceptance of Office

18/03 To consider co-option of Russ Harrison on to the Parish Council

18/04 To approve that Amanda Kennerley be the new clerk to the Parish Council and to sign Contract of Employment.

18/05 To receive apologies for absence

18/06 To receive declarations of disclosable pecuniary interest (not previously declared) on any matters of business.

18/07 To approve the minutes of the meeting held on 12th April, 2018

18/08 Public Participation: We aim to allow approximately 15 minutes for comments and questions. Standing orders are suspended for this item.

18/09 Fishponds bridge - Great Ouseburn Parish Council has been approached by the family of Fred Jackson who wish to pay towards the replacement of the footbridge at the Fishpond in his memory. A small plaque would be placed on the new bridge commemorating this. GOPC are willing to manage this project and raise any additional monies required subject to LOPC approval.

18/10 Planning –

- a) To note applications received when the parish council was not quorate:
- b) To note decisions made by HBC since last meeting
- c) To consider at the meeting (none when agenda written):

18/11 To approve the Risk Assessment (Chairman to sign)

18/12 To approve and adopt revised Standing Orders as recommended by National Association of Local Councils (NALC)

18/13 To review the Council asset register

18/14 To approve the Annual Governance Statement on the Annual Return.

18/15 To approve the Accounting Statement on the Annual Return and to sign the Exemption Certificate for the External Auditor.

18/16 Finance:

- (a) To receive current financial statement
- (b) To formally approve donation of £500 towards Little Ouseburn playground play area refurbishment project agreed in April minutes.
- (c) To consider renewal of YLCA 2018/19 £122 and if so, to appoint up to 2 PC councillors to attend the YLCA branch meetings and to represent the council as voting representatives at those meetings.
- (d) To note accounts paid since last meeting and agree accounts for payment
- (e) To approve to change the bank mandate to include the new clerk.
- (f) To approve an Internal Auditor.

18/17 To note the renewal of the Council insurance policy.

18/18 To formally adopt the Records Management Policy recommended by YLCA

18/19 Grass cutting – To approve that Land and Field take over the grass cutting contract from Green and Tidy.

18/20 To consider continuation of litter picking for 2018/19. £122.17 was received from HBC for 2017/18

18/21 To receive reports from:

- a. Police Liaison Group/Neighbourhood Watch
- b. Village Hall
- c. Holy Trinity Church
- d. Playgroup
- e. Open Gardens – 13th May 2018
- f. Police report
- g. Little Ouseburn No Calling Zone

18/22 To give LOPC comments regarding PCC Julia Mulligan – Neighbourhood Policing Survey

18/23 To note correspondence received and circulated by the clerk.

18/24 Clerk's notes (need no approval)

1. Fly tipping at the end of Main Street reported to HBC and NYCC highways.
2. A Privacy Policy has been placed on the SPC website to conform to data protection regulations.
3. The speed awareness sign on Main Street is out of order and has been reported.
4. The deep pothole/sinkhole outside Twyford has been reported. It was inspected by NY highways 26th June and is to be repaired.

18/25 Matters arising for inclusion in the next agenda

18/26 To confirm the dates and times of ordinary meetings of the Council for the forthcoming year.